

<b>File reference</b>	W18FOI606
<b>Key words</b>	Microsoft Licences
<b>Date of release</b>	14/02/2019
<b>Attachments</b>	No

## Freedom of Information Act Disclosure log - Reply Extract

### You asked

In accordance with the Freedom of Information Act 2000 I would like to formally request that you provide specific information regarding the IT software estate currently in place.

**I would specifically like to request the following information in electronic format:**

- 1. What is the current number of staff who use a PC or a laptop within your organisation?**

The Trust has already provided the information to your organisation. Please refer to our disclosure log case number W18FOI380.

<https://www.plymouthhospitals.nhs.uk/foi-disclosures-2018/disclosures-october-2018-2785/>

As insufficient time has passed since that request was received the Trust considers the reply a repeat request in compliance with section 14.-(2) of the Freedom of Information Act 2000. Please note that the Trust's Information Management and Technology Team also publishes data here. The information is due to be updated shortly:

<https://www.plymouthhospitals.nhs.uk/imt>.

- 2. Which Microsoft products (server and desktop) are you currently licensed to use?**

Please refer to our response to question one.

- 3. What is your annual IT spend on Microsoft licences?**

Please refer to our response to question one.

- 4. Has your organisation moved, or is it planning to move, to the Cloud in the next 12 months?**

Please refer to our response to question one.

5. **Are you due to undertake a review of your Microsoft software licensing estate in the next 12 months?**

Please refer to our response to question one.

6. **What is the name and contact details of the decision maker for IT spend in your organisation?**

Please refer to our response to question one.

7. **What is the name and contact details for the person responsible for the renewal of Microsoft licences?**

Rob Harder, Chief Technology Officer  
Email: [plymouthictservicedesk@nhs.net](mailto:plymouthictservicedesk@nhs.net)

8. **What is your current process for the procurement of Microsoft software licences?**

Procurements are conducted in line with Trust Standing Financial Instructions which range from three quotes to full tendering depending on the value of the requirement.

9. **What is the end date of your current Microsoft Enterprise Agreement or Enterprise Subscription Agreement?**

Only Microsoft SQL is procured under an Enterprise Subscription Agreement, this is renewable annually on 31<sup>st</sup> December.

**Attachments included:** No