

**Freedom of Information Act Disclosure log
- Reply Extract**

File reference	W21FOI223
Key words	Document Management System
Date of release	12/08/2021
Attachments	No

You asked

Please enter 'No System Installed' under supplier name if your trust does not use the system:

System type - Document Management

Supplier name – No system Installed

System name – Not applicable

Date installed - Not applicable

Contract expiration - Not applicable

Notes - e.g. we are currently out to tender

Do you currently have plans to replace this system? - Yes/No/ Not applicable

System definition:

Document Management system – Converts records into electronic format so that they can be viewed, moved around and managed electronically on screen. Acts as a live filing system.

Attachments included: No