

Freedom of Information Act Disclosure log - Reply Extract

File reference	W22FOI165
Key words	Use of couriers, taxis, and non-patient transport services
Date of release	5 th August 2022
Attachments	No

You asked

Under the Freedom of Information Act 2000, I am writing to obtain the following details in relation to your use of couriers, taxis, and non-patient transport services:

1. The amount spent on courier/taxi/non-patient transport services in each of the following financial years:

The Trust holds the following information on amounts spent on courier, taxi and non-patient transport services in the years requested.

The internal courier service (NHS Courier Services) delivers and collects post, pathology specimens, medical equipment and instruments to GP practices, community hospitals in South Devon, Dartington, Kingsbridge and East Cornwall.

The Trust does not hold a breakdown of expenditure on courier services by Department or reason for spend. Taxi Services are recorded as patient transport or other, which includes transport for staff and patient notes. City Sprint provide services to the Pharmacy Department. Devon Freewheelers provide pathology specimen transport services.

	Internal NHS Courier Services	Pharmacy Courier Services - City Sprint	Devon Freewheelers	Taxis - Taxi First - Patients	Taxis - Taxi First - other	Total
2021-22	£221,384	555,430	119,895	55,713	£125,959	£1,078,381
2020-21	£216,834	513,726	572	45,505	£122,928	£899,566
2019-20	£211,240	285,556	105,185	46,784	£272,317	£921,082
2018-19	£205,732	225,893		50,301	£65,626	£547,552
2017-18	£194,910	156,800		69,282	£238,532	£659,525

2. A breakdown of the amount spent on taxis and courier services by department (for example pathology, pharmacy, sterile services, medical records etc) in each of the following financial years:

As above

- 3. A breakdown of the amount spent on taxis and courier services by reason for spend (for equipment, specimens, medicine etc) in each of the following financial years:**

As above

- 4. The name of your courier/taxi/non-patient transport services suppliers**

UHP has an in-house team that provides Courier/non-patient transport services, which is known as 'NHS Courier Services.' City Sprint provide services to the Pharmacy Department and Taxi First provide taxi services to the Trust. Devon Freewheelers provide pathology specimen transport services.

- 5. The annual value of your courier/taxi/non-patient transport services suppliers' contracts**

See above

- 6. The expiry dates of your courier/taxi/non-patient transport services suppliers' contracts**

There is no expiry date on the service we supply. NHS Courier Services is the UHP in-house team.

TaxiFirst expires – 30th September 2022.

DevonFreewheelers – 31st March 2023.

Citysprint – rolling contract with three-month termination.

- 7. The name of the framework(s) used to procure your courier/taxi/non-patient transport services suppliers' contracts**

No frameworks have been used to procure these services although there is a plan to tender the courier services via a framework later this year.

- 8. The total cost of the courier/taxi/non-patient transport services that are not outsourced but are managed in-house**

Historical costs are as set out above. Estimated spend for 2022/23 is £262,254.

9. The number of staff employed in managing the in-house contracts

There is one logistics manager listed as the main contact in Q.11.

10. The number of vehicles either owned or leased to meet the in-house courier requirements

There are a total of eight vehicles that meet the in-house courier requirements. Seven are leased and UHP owns one vehicle outright.

11. The name(s) and email(s) of the person(s) responsible for the management of courier/taxi/non-patient transport services

The name of the person responsible for the management of Courier and non-patient transport services for UHP is Luke Mills, Logistics Manager, NHS Courier Services – siteservicesuhp@nhs.net

12. The name(s) and email(s) of the person(s) responsible for the procurement of courier/taxi/non-patient transport services

The procurement person currently responsible for transport is Chris Rapson. His email address is chris.rapson@nhs.net.

Legal notes

University Hospitals Plymouth NHS Trust is confirming in accordance with section 1 (a) of the Act that it holds the information requested and is supplying it in accordance with section 1(b) unless otherwise specified.

Attachments included: No